

Staff Senate Meeting Agenda
Wednesday, March 16, 2022 @ 2:00 p.m.
Zoom

- I. Call to Order
- II. Roll Call
- III. Routine Business
 - a. Meeting Minutes
 - b. Treasurer's Report
- IV. Guest Speakers
 - a. Dr. Martha Spack, Vice Chancellor for Student Affairs
 - b. Bekah Hickman and Kaleb Webb, A-State Food Pantry
- V. Old Business
 - a. Meeting Location Options – Hybrid vs. Zoom
- VI. New Business
 - a. A-State Food Pantry Support Opportunity
 - b. Elections
- VII. Announcements and Reminders
 - a. Committee Updates
 - b. Next Meeting: April 20, 2022

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- I. Call to Order: Alyssa Wells, President at 2:00 p.m.

- II. Roll Call: Himaja Balakrishnan, Sandra Bramblett, Loretta Fulton proxy for David Engelken, Whitley Green, David Hakenewerth, Leigh Anne Hall, Deanna Harris, Sherry Hufstedler, Melissa Jackson, Andrea Jones proxy for Christina Kostick, Kelli Listenbee, Lana Martin, Tiffany Mosley, Cathy Naylor, Rebecca Oliver, Hope Phillips, Christine Perry, Madeline Ragland, Lisa Reeves, Cheryl Richey, Beth Robison, Kelly Sabin, Jennifer Salo, Natalie Turney, Blake Walker, Alyssa Wells

- III. Routine Business
 - a. Meeting Minutes – Kelli Listenbee motioned to approve the January 19 minutes. Tiffany Mosley seconded. All approve.
 - b. Treasurer’s Report – Deanna Harris

- IV. Guest Speakers
 - a. Dr. Erika Chudy, Vice Chancellor of Advancement, & Tara Thomason, Director of Annual Giving
 - Advancement houses all major gift fundraising, faculty support programs, annual giving, and the alumni association. Their staff meet with people, develop relationships, find people’s passions, and help invest in A-State students.
 - Jessica Blackburn leads A-State’s major gifts department. Each staff member in this area reach out to alumni and develop relationships in the hopes of garnering a major gift (\$25,000 and above).
 - The other portion of Dr. Chudy’s job is planned giving (i.e. people who would like to include donations in their wills).
 - Day of Giving will be April 5, 2022.
 - Tara Thomason, the Director of Annual Giving, oversees the Torchbearer program. It is important for faculty and staff to be counted in our fundraising numbers because it shows allegiance and buy-in to our University.
 - Advancement aims for university effort for all university funds, meeting with other schools to glean fundraising

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ideas. This effort is sort of a grand scale of “shopping” through the giving options. Over the last six years, our current Torchbearers giving rate has grown to 56%, where other schools have very little participation.

- There are lots of important funding areas. Advancement wants to speak to what the population wants. What are Staff Senate’s thoughts on what we want to feature? When someone makes a donation for Day of Giving, they can choose “other” with hundreds more options. On last year’s Day of Giving, Santa’s Wolves raised \$570 from 9 donors.
 - Question: Who is Day of Giving targeted towards? All faculty and staff, alumni, donors, community, companies, etc.
 - When it comes to Day of Giving and other fundraising efforts, Advancement relies heavily on Staff Senate senators to spread the word by word of mouth, forwarding the information, social media, etc.
- b. Spencer Bradley, Director of Red Wolf Wellness
- Red Wolf Wellness Challenges will be ongoing from March 1 through April 11, 2022. Challenge options to join are: team step challenge, nutrition challenge, body fat reduction challenge, and a weight loss challenge. Registration starts on February 21, 2022. There will be multiple gift card awards and drawings for participants.
 - For more information about these programs, visit your motivation alliance portal at <https://stbhealthcare.motivationalliance.com/> or contact Spencer at sbradley@astate.edu.
 - The Red Wolf Wellness Open House will be on Wednesday, February 23, 2022 from 11:30 a.m. -1:30 p.m. and 4:00 p.m. - 5:30 p.m. in HPESS 109. At the open house, participants can enter the 12 session personal training package giveaway, see new equipment and learn how to use it, learn about the upcoming wellness challenge, and take the InBody Body at and blood pressure

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screenings. 5 Star Nutrition will be on site, as well as the wellness coaches and nutrition educator.

- Red Wolf Wellness is utilizing a new system and ask that participants now check in with an A-State ID
- Question: What are the HPESS hours? Monday-Thursday, 6:00 a.m. to 7:00 p.m., Friday 6:00 a.m. to 6:00 p.m.
- Question: For the challenges starting soon, will there be set meeting times, or do you do progress on your own? It will be all on your own, except for the nutrition portions; there will also be a few Zoom sessions.
- Participants are asked to use the physical card to sign in, but if you forget the card, you can use your ID number or name.

Staff Senate Discussion – What would we like to promote for Day of Giving?

- Last year, the promoted tile was Santa’s Wolves.
- The Education Stipend hasn’t had any fundraising efforts in the last few years (typically, the fundraising option would be the silent auction at the Staff Senate picnic, and we have not had that the last few years).
- Since the current t-shirt fundraiser is currently raising money for Santa’s Wolves, a suggestion is that the tile be named “Staff Senate” and tie it to the discretionary fund.
- Another option could be to say it would support the Philanthropy Committee, which could then go to the education assistance fund.
- There is some concern that people have may be hesitant to give to “discretionary accounts.”

Cathy Naylor motions that the tile for Day of Giving be named something overarching (to be decided at another time), and have donations go into Staff Senate’s general discretionary funds. After the funds are collected, Staff Senate will vote on how these funds will be spent. Kelly Sabin seconds. All are in favor.

- V. Announcements and Reminders
 - a. Committee Updates

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- Faculty-Staff appreciation will be at the basketball game on February 25. \$5 for a ticket and a food voucher plus a “Howl towel.”
- Staff Senate elections will be taking place at the end of March. If you’re not sure about when your term ends, you can find that on the Staff Senate website.
- The food pantry is in need of reusable tote bags if anyone has any extras they’d like to donate.
- T-Shirt fundraiser is ongoing through March 7
- PROPS is working on the February edition
- Samantha Mitchell with the Bradbury Art Museum – located in the Fowler Center. There is an exhibition opening tomorrow night (February 17) with a reception from 5:00 p.m. - 6:30 p.m. BAM hours – Tuesday through Saturday 12:00 p.m. - 5:00 p.m., but they will also schedule tours as they are requested.

b. Next Meeting: March 16, 2022

Tiffany Mosley motioned to adjourn, and David Hakenewerth seconded. Meeting adjourned at 2:55 p.m. Next meeting will be March 15, 2022.



Staff Senate Treasurer's Report

February 28, 2022

<u>University E & G Accounts</u>		<u>Beginning Balance</u>	<u>Debit/ Credit</u>	<u>Remaining</u>
Staff Senate 110000-120008-1630	Beginning Balance FY22	\$1,890.87		<u>\$1,890.87</u>
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Santa's Wolves Agency Account 930002-390000-5000	Balance Forward	\$ 3,684.17		<u>\$3,684.17</u>
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ASU Foundation Accounts				
Santa's Wolves 200067	Balance Forward	\$16,718.23		
	February Contributions (Payroll)		412.60	
				<u>\$17,130.83</u>
<p>Additional posting of \$208.38 payroll contributions occurred after the reports were provided. This brought our beginning balance up from \$16509.85 to the current beginning balance.</p>				
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Staff Senate Discretionary 200069	Balance Forward	\$21,555.39		<u>\$21,555.39</u>
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Staff Senate Education Assistance 230139	Balance Forward	\$3,657.42		
	February Contributions		51.64	
				<u>\$3,709.06</u>
<p>Additional posting of \$25.82 payroll contributions occurred after the reports were provided.</p>				